

PROCESS OVERVIEW

	Vendors	Formal Process	CSU Community/ Campus Coordinators
February	Submit written proposals.	Chancellor's Office evaluates minimum qualifications (accessibility, security, business requirements, etc.)	CSULPS.com is updated to keep the CSU Community informed. Find your LPS Campus Coordinator: http://csulps.com/lpscc/
<i>Vendors are notified if they meet minimum qualifications</i>			
March	Prepare sandboxes and online demonstrations as well as other required documentation.	Evaluation Committee scores written proposals.	Dates and other information for future demos posted to CSULPS.com. See your LPS Campus Coordinator regarding your campus participation.
<i>Vendors are selected for the next phase</i>			
April	Respond to questions and give formal online demonstrations to the CSU Community.	Evaluation Committee gathers campus feedback and scores sandboxes. Solicits responses for clarifications from Vendors.	Entire CSU Community is invited to evaluate sandboxes, submit questions, and share feedback with the Evaluation Committee. CSU Community is invited to formal online demonstrations by Vendors. Campus Coordinators will provide details on the process.
<i>Evaluation Committee reviews all CSU Community input prior to next steps below</i>			
May	Provide final information to the Evaluation Committee. Vendors complete in person interview with Evaluation Committee.	Evaluation Committee reviews Community Comments, gets clarification from vendors, and completes formal recommendations.	
<i>Evaluation Committee makes formal recommendation to Taskforce Taskforce Reviews and Approves</i>			
June	Engage in contractual process.	Evaluation Committee completes work.	Campuses decide if they would like to join in contracting from any resulting MEAs.
<i>Formal announcement of intent to award Master Enabling Agreements</i>			